

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**JUNE 17, 2024**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Kim Galbraith, Shannon Marren, David Amanullah, Glen Grimes, Julissa Rodriguez, MaryAnn Perro, Mark Salemi, Joe Giammarella

Members Absent – Gina McQuin

Also Present – Michele Pillari, Paul Murphy, Adam Weiss

**ACKNOWLEDGMENT OF RETIREES**

- Julie Gencarelli –Paraprofessional - 25 years
- Susan Capo – Paraprofessional - 4 years

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**ANNUAL APPOINTMENTS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by PERRO Seconded by GRIMES to accept the recommendation of the Superintendent to approve the following Annual Appointments numbers 224-474 through 224-492 for the 2024-2025 school year.

Roll Call: 8 YES

**224-474 - APPOINTMENT OF TREASURER OF SCHOOL MONIES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify the appointment of Heather Barkenbush, Treasurer of School Monies, for the 2024-2025 school year. Salary \$3,940.

**224-475 -APPOINTMENT OF SCHOOL BOARD AND LABOR RELATIONS ATTORNEY**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Adam Weiss of Busch Law Group, as Board and Labor Relations Attorney, for the 2024-2025 school year, at \$180 per hour, as per attached agreement.

**224-476 -APPOINTMENT OF SCHOOL ARCHITECT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Coppa Montalbano Architects for the 2024-2025 school year, as per following schedule of hourly rates.

PERSONNEL	HOURLY RATE
Principals	\$180
Associates	\$155
Staff Architect	\$145

CADD Draftsperson	\$108
Technical/Clerical	\$83

#### **224-477 -APPOINTMENT OF SCHOOL AUDITORS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Wielkotz & Company Auditors, as per enclosed professional service agreement for the 2024-2025 school year. Approximate cost \$24,750 per year.

#### **224-478-APPOINTMENT OF CIVIL/ENVIRONMENTAL ENGINEER- BOSWELL ENGINEERING**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Boswell Engineering, for the 2024-2025 school year, as per following schedule of hourly rates:

Billing Titles	Billing Rate/Hour
Project Manager	\$233
Senior Project Engineer	\$229
Project Engineer	\$224
Senior Design Engineer	\$212
Design Engineer	\$198
Asst. Design Engineer	\$135
CADD Technician	\$169
Survey Field Crew (2 person team)	\$306
Robotic Survey Crew	\$195
Survey Analyst	\$224
Field Technician	\$82
Resident Engineer	\$198
Inspector	\$190
Inspector II	\$104
Licensed Site Remediation Professional	\$233
Senior Environmental Scientist	\$229
Environmental Scientist	\$95
Senior Environmental Specialist	\$224
Environmental Specialist	\$144
GIS Analyst	\$137

#### **224-479 - ED-DATA SERVICES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Ed-Data Services to provide cooperative purchasing bidding services for the 2024-2025 school year at \$6,420 per year.

#### **224-480-E-RATE SERVICES – E-RATE CONSULTING, INC.**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of E-Rate Consulting, Inc., to provide E-rate services for the 2024-2025 school year, not to exceed \$3,500.

#### **224-481 - BROWN & BROWN BENEFIT ADVISORS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Brown & Brown Benefit Advisors as Health Insurance advisor for the 2024-2025 school year.

#### **224-482 - APPOINTMENT OF SCHOOL INSURANCE BROKER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Fairview Insurance Agency as insurance broker of record, for the 2024-2025 school year.

#### **224-483 -MILEAGE REIMBURSEMENT RATE**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the mileage Reimbursement Rate at State of NJ allowance - .47 cents per mile effective July 1, 2024.

**224-484 -PETTY CASH FUND**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to establish the following Petty Cash Funds and their custodians for the 2023-2024 school year:

Office/School	Custodian of Monies	Amount
Superintendent's Office	Christine Heil	\$ 300
Business Office	Patrycja Rogacki	\$1,000
Beatrice Gilmore School	Carmela Christoforatos	\$1,000
Charles Olbon School	Dawn Maxwell	\$1,000
Memorial School	Jeannie Manzi	\$1,000
School #1	Linda Perez	\$1,000
ECC	Dolores Reda	\$1,000
Child Study Team	Rita Pascrell	\$ 200

**224-485 - BANK DEPOSITORIES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that the following institutions be designated as depositories for the accounts as indicated for the period July 1, 2024 to June 30, 2025:

WELLS FARGO General, Agency, Payroll, Debt Services, Unemployment Trust, FSA Account

PNC BANK Lunch Program Account.

BE IT FURTHER RESOLVED, that authorization be granted to the President, and in his/her absence, the Vice-President, the Board Secretary, and the Treasurer of School Monies, to sign warrants and documents on behalf of the Board of Education for the General Fund. The Superintendent and the Business Administrator be authorized to sign warrants for the Agency Account, Lunch Program Account.

BE IT FURTHER RESOLVED, that authorization be granted to the Business Administrator and Principal of each respective school to sign warrants and documents for each schools activity account.

**224-486 - DESIGNATION OF NEWSPAPER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to designate The North Jersey Herald News, as the official newspaper for the placement of legal ads and other purposes as deemed necessary and The Record as official alternate newspaper.

**224-487 - APPOINTMENT OF SCHOOL DOCTOR**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Dr. Joseph Vitale-West Paterson Family Medical Center, for the 2024-2025 school year at a cost of \$5,000.

**224-488 - SUBSTITUTE RATES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the substitute teacher and nurse salaries for the 2023-2024 school year as follows:

- Daily per diem Substitute Teachers: \$125
- Daily per diem Substitute Aide \$80
- Daily per diem Substitute Nurses: \$175
- Long term Substitute Teachers  
(more than 10 consecutive days) \$130
- Long term Substitute Teachers Highly  
Qualified Fully Certificated: \$175
- Substitute Custodians no Black Seal \$20/hr.  
Substitute Custodian w/ Black Seal \$22/hr.

**224-489- FIELD TRIPS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached field trips list for the 2024-2025 school year.

## **224-490-ANTICIPATED CONTRACTS TO BE RENEWED, AWARDED OR TO EXPIRE – 2024-2025**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, pursuant to PL2015, Chapter 47 the Woodland Park Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.(See Attached)

## **224-491 - POLICIES AND PROCEDURES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Board re-adoption of the Woodland Park Board of Education Policy Manual, Woodland Park Board of Education District Procedural Manual and Woodland Park Board of Education Special Education, Speech, Basic Skills Instruction, English as a Second Language and Impact Procedural Manual as presently constituted and further that all elements remain subject to future review and update pending subsequent approval by the Board. Copies are available in the Superintendent's Office for review.

## **224-492-CURRICULUM AND TEXTBOOKS ADOPTION**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve The New Jersey Administrative Code 6:8-4.3(a) 31 requires the Board of Education annually approve the Curricula and the Courses of Study used by the school district. Inclusive in the list is the Basic Skills Subjects, Infused Curricula, Textbooks, Workbooks, Special Subject Area and Supportive Instructional Areas. Copies of the Curricula and the Courses of Study are available in the Superintendent's Office for review.

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## **224-493 - APPROVAL OF MINUTES**

Motion by MARREN Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the May 2, 2024 Budget Hearing, May 13, 2024 workshop and the May 20, 2024 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the May 13, 2024 workshop and the May 20, 2024 regular meetings.

Roll Call: 8 YES

## **SUPERINTENDENT'S REPORT**

Thank you to all to all of the parents, students and staff. The summer is a time for relaxing and taking it easy. But even when we are resting, our bodies are still working hard to keep us healthy and happy. Creating a routine for the summer can help your child stay on track with healthy goals. Keep your kids laughing, learning, playing, and engaging in all kinds of activities.

Preschool

ECC

ECC Field Day, the most anticipated day of the year, was a huge success thanks to the direction and preparation of Mr. Volpe and Ms. Hajbi. Field Day gave ECC preschoolers the chance to celebrate the school year coming to an end, show school spirit and spend the morning being active. ECC's monthly lunch and learn for June educated families on Summer Safety and Summer Preparation. PJ Storytime at ECC brought several parents out to read aloud to the classes. Students enjoyed listening to stories from parents and enjoyed being cozy all day in their PJs. Sara Rappa from the public library joined ECC for an hour to visit all classrooms to promote the library's summer reading program. Today is our EOY Preschool Celebration. Family members will join the event while students recite some of their familiar music and movement activities they have learned this year. The last day of school will bring a tropical themed spirit day to bring in those summer vibes. Cozy Reading Time Thank you to the parents who volunteered to read to our puppies on Cozy Reading Time. The students love to see their parents reading to them. Pre-K 4 Families Save the Date End of Year Celebration for Pre-K 4 is today starting at 9:30 for some classrooms. The invitation was shared by your classroom teacher with the start time for your child.

One Session Days

June 17th, 18th & 19th

Since there is no school lunch provided on one session days, please provide a light lunch and a snack from home for your child on these dates: Dismissal times: School #1 PK4 - 12:40PM & PK3 - 12:55PM

ECC & CO ALL Preschool Students - 12:40PM

#### PK 4 Classes

The PK4 classes will be ending their school year by “Getting Ready for Kindergarten. In this final unit of study they will discuss the changes that will occur in September and what to expect, which includes new teachers, a new classroom and some new friends. This will be a big transition for the children and it is important to prepare them for the upcoming change. They have learned many skills in PK4, not just knowing their letters and numbers but how to make friends, follow classroom rules and the routines of a classroom setting. These lessons will carry with them to Kindergarten and beyond!

#### PK 3 Classes

The final study for our PK3 classes is Buildings. This study offers many opportunities to explore buildings firsthand. Children will expand their knowledge and understanding of building materials and physical forces. They will also explore concepts in social studies related to shelter, jobs and the purposes of different structures. The investigations offer children an opportunity to learn more about the characteristics and features of buildings, the people who build them and the role buildings play in our communities.

#### CO

HSA celebrated the 2nd graders with a celebration on June 7. 2nd Grade clap out will be on Wednesday, June 19 at 1:00pm on the blacktop. Kindergarten promotion ceremony will take place on June 18 th with two ceremonies 9:30am and 11:00am. Please join me in congratulating our poetry winners:

Category A-Kindergarten-2 nd Grade

1 st Place: Autumn Brantley, “On Vacation”

2 nd Place: Bryce Saputo, “First Day of 8U Baseball”

3 rd Place: Madison Jacobs, “Spring”

Director’s Choice

Jacob Aguero, “First Day Meeting My Dad”

#### BG

Thank you to Ms. Toole for organizing a successful Art Show on June 4 th. Please join me in congratulation our 4th grade students for a successful recorder concert on June 6th .Our fourth grade students also participated in our annual Float Day on June 7th . Students selected a state and created “parade floats” that included staples from their selected state. Students in grade 5 participated in the annual Wild and Wacky end of year event on June 5th!

Thank you to all who participated and organized this memorable event! Students in our 5th grade band participated in a band showcase to highlight all that has been accomplished this school year. Fifth grade student also took a “field trip” to Memorial School for Orientation. Second grade students also participated in a “field trip” to BG for orientation. Seventh and eighth grade band performed for the BG students as well! Thank you to Ms. Najim for organizing a hugely successful Cultural day on June 14th with 27 countries represented.

#### Memorial

MMS enjoyed field trips in June.

7th grade- Liberty Science Center

8th- Ellis Island/Statue of Liberty

House of Fire- Humdingers as a result of being the winning house for the 23-24 school year

Music in the Parks- 7/8 Band students performed in the morning- won 3rd place which is quite an honor as 1st and 2nd place were high school winners. Student also enjoyed Dorney Park.

#### Other Honors:

ABL Poetry Winners – Students were honored on June 13th and read their poems at Dowling Gardens.

Category C-5 th - 6 th grade

1 st Place: Maribel McQuin, “Spring”

2 nd Place: Andjela Stevanovic, “Summer Beach Night”

3 rd Place: Alana Rusignuolo, “Beach”

Category D-7 th -8 th grade

1st Place TIE: Gerardo Sanchez, “The Great World of Wonders”

1st Place TIE: Yasmin Olivia-Sanchez, “Where Must I Be?”

2nd Place TIE: Alexandra Robayo, “Crossy Road”

2nd Place: TIE: Patty Tiseo, “Summer Sonnet”

3rd Place: TIE: Kristina Bursac, "Wipe Away That Tear"

3rd Place: TIE: Kira Rinaldi, "Untitled"

American Legion Auxiliary Americanism Essay Contest Winners they were honored on Friday June 14th

6th Ava Quintero

Honorable Mention- Leah Van Riper

7th Sebastian Gomez

Honorable Mention- Kamila Wszolkowski, Layla DeLuca

8th

Honorable Mention- Tori Hackett

Law Day Contest- honored by Passaic County. Mrs. McCluskey attended.

Poster Contest- Honorable mention: Sara Albajes- Woodland Park Memorial School

Poetry Winner- Second place: Adam Najadeh, School name: Memorial Middle School. (The student's teacher is Jennifer Smith)

Artist of the Month:

Artists of the Month were acknowledged for the end of the year as well.

May- Chelsea Sorto

June-Angelina Canizzaro

We celebrate the 8th grade.

The HSA 8th grade dance at the Barnyard was a success!

The HSA 8th grade staff vs. 8th grade volleyball was fun and competitive on Friday!

Graduation is Tuesday, June 18th at 6 pm. Congratulations to our graduates!

Report Cards will post on Wednesday at 3 pm.

Special Services

The Department of Special Education is extremely proud to share that our special education IDEA program was assessed by the New Jersey Department of Education and received a Percentile Rank of 89.5% (24 out of a possible 25 points). Out of the twenty districts ranked in Passaic County, the district received the highest percentile rank along with North Haledon and West Milford. We are thankful to the entire special education team for the work they do to support a high quality program for our students each and every day. The Department of Early Childhood Education in collaboration with the Department of Special Education was awarded the Preschool Systematic Change Grant, which will focus on strategies to improve preschool-inclusive practices in our preschool classrooms. The Magnolia Group met with our Data Teams, Interventionists, and CST members for MTSS training to prepare for the upcoming school year. The special education team is preparing for ESY.

Curriculum Office

We are in the process of completing the 2024-2025 Goals. We are continuing to prepare for summer: the Summer Academic Intervention Program, admin trainings, work and planning for 2024-2025 school year. We are completing a comprehensive review of resource inventory. Our Bilingual Waiver was submitted and we are awaiting approval.

Math

Our district Math District Goal was achieved and exceeded our expectations! Teachers from each building were chosen to attend the i-Ready Celebration of Champions Workshop. Our goal for next school year is to present at this Celebration.

ELA

Students successfully completed the required EOY assessments as indicated by the board approved Assessment Calendar.

### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Murphy state there was a joint meeting with the finance & buildings & grounds committees. They discussed the current financial status of the district and next year's budget. They also discussed ongoing and future buildings & grounds projects. He also discussed a slight problem with the last payroll. Our payroll is usually the last day of school, this year 6/19. Since 6/19 is the Federal observance of Juneteenth, banks will not be open to process direct deposit. Our payroll clerk acted quickly and was able to process the payroll, so employees would be paid on the 18<sup>th</sup>, a day early. Mr. Murphy then thanked the Board for giving him the opportunity to flourish in this role and to serve the local community in Woodland Park.

## **CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by RODRIGUEZ Seconded by PERRO to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-494 through 224-499.

Roll Call: 8 YES

### **224-494 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of April 2024 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of April 30, 2024 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

### **224-495 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of April 2024.

Acct#	Acct Desc	Pre-Trans	Trans Amt	Post-Trans
11-000-100-562-00- -	TUITION OTHER LEAS	165,241.00	-15,000.00	150,241.00
11-000-100-566-00- -	TUITION PRIV. SCH DISAB.	96,261.00	-15,000.00	81,261.00
11-000-213-300-00- -	PURCH PRO & TECH SVC	9,400.00	-2,000.00	7,400.00
11-000-216-100-00-00-070	SALARIES	129,123.00	14,000.00	143,123.00
11-000-216-320-00-00-060	STUDENTS-SPEECH/RELSERV	425,482.00	27,000.00	452,482.00
11-000-216-320-00-00-060	STUDENTS-SPEECH/RELSERV	452,482.00	30,000.00	482,482.00
			57,000.00	
11-000-219-104-00-00-060	SALARIES C.S.T.	118,252.00	-2,000.00	116,252.00
11-000-222-100-00-00-065	SALARIES	34,244.00	-1,000.00	33,244.00
11-000-222-600-30-00-070	SUPPLIES & MATERIALS	5,100.00	-1,000.00	4,100.00
11-000-230-895-00- -	BOE MEMBERSHIP DUES&FEES	10,000.00	-1,000.00	9,000.00
11-000-240-105-00-00-065	SALARIES OF SECRETARIAL	63,210.00	-3,000.00	60,210.00
11-000-240-500-00-00-065	OTHER PURCHASED SERVICES	1,650.00	-500.00	1,150.00
11-000-240-500-00-00-070	OTHER PURCHASED SERVICES	2,800.00	-500.00	2,300.00
11-000-240-600-10-00-060	SUPPLIES & MATERIALS	1,500.00	-1,000.00	500.00
11-000-240-600-30-00-070	SUPPLIES & MATERIALS	4,200.00	-1,000.00	3,200.00
11-000-251-592-00- -	MISCL PURCH SERVICES	21,025.00	200.00	21,225.00
11-000-251-600-00- -	SUPPLIES AND MATERIALS	6,700.00	-200.00	6,500.00
11-000-252-600-00- -	SUPPLIES & MATERIALS	5,000.00	-4,000.00	1,000.00
11-000-262-107-00-00-000	SAL LUNCHR/PLAYGR/AIDES	170,295.00	8,200.00	178,495.00
11-000-262-610-00- -	GENERAL SUPPLIES	126,400.00	8,000.00	134,400.00
11-000-263-420-00- -	GROUND'S REPAIR SERVICES	165,450.00	800.00	166,250.00
11-000-263-610-00- -	GROUND'S SUPPLIES	29,450.00	200.00	29,650.00
11-000-266-420-00- -	SECURITY REPAIR MAINT	162,700.00	800.00	163,500.00
11-000-291-249-00- -	OTH RETIRE CONTRIB DCRP	54,500.00	10,000.00	64,500.00
11-000-291-270-00- -	HEALTH BENEFITS	2,544,877.00	-10,000.00	2,534,877.00
11-120-100-101-00-00-065	GRADES 1-5 - SALARIES OF	1,149,475.00	12,300.00	1,161,775.00

11-190-100-340-20-00-065	PURCHASED TECHNICAL SERV	60,290.00	-5,000.00	55,290.00
11-190-100-340-20-00-065	PURCHASED TECHNICAL SERV	55,290.00	-100.00	55,190.00
			-5,100.00	
11-190-100-610-20-00-065	GENERAL SUPPLIES	66,500.00	5,000.00	71,500.00
11-190-100-610-20-00-065	GENERAL SUPPLIES	71,500.00	100.00	71,600.00
			5,100.00	
11-204-100-101-00-00-065	SALARIES OF TEACHERS	105,743.00	-45,300.00	60,443.00
11-204-100-106-00-00-065	OTHER SALARIES FOR INSTR	25,740.00	33,000.00	58,740.00
11-204-100-610-10-00-060	LLD-GENERAL SUPPLIES	3,000.00	-2,500.00	500.00
11-204-100-610-30-00-070	LLD-GENERAL SUPPLIES	3,000.00	-1,500.00	1,500.00
11-214-100-340-00-00-060	AUTISM PURCHASED TECHNIC	5,400.00	-5,000.00	400.00
11-214-100-610-00- -	AUTISM-GENERAL SUPPLIES	10,000.00	-3,000.00	7,000.00
11-230-100-101-00-00-070	SALARIES BASIC SKILLS	160,455.00	-12,000.00	148,455.00
12-000-230-730-00- -	COMPUTER EQUIPMENT	136,831.00	-18,000.00	118,831.00
20-218-200-110-00-00-	PEA OTHER SALARIES	274,818.00	-500.00	274,318.00
20-218-200-329- - -	PURCHASED PROFESSIONAL-E	8,000.00	500.00	8,500.00

#### **224-496 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$505,665.71, approved by finance committee chairperson, MaryAnn Perro.

<u>Bill List No.</u>	<u>Amount</u>
#72	\$414,701.02
#L72	\$ 90,964.69

#### **224-497-APPROVAL OF HOUSE SYSTEM 5K COLOR RUN FUNDRAISER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Memorial School House System 5K Color Run Fundraiser, May 3, 2025 (rain date May 4, 2025). Specific details to follow once approval is granted and finalized.

#### **224-498-APPROVAL OF NEW SUBSTITUTE LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the current active substitute and the new substitute teacher list for June of the 23-24 school year, as per the Northern Regional Educational Services.

#### **224-499 - HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #'s 2024-84, 2024-85, 2024-86, 2024-87 & 2024-88 for the reasons set forth in the Superintendent's decision to the student's parents.

#### **REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

##### **PERSONNEL:**

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by MARREN Seconded by AMANULLAH to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-500 through 224-506.

Roll Call: 8 YES



**224-500 - APPROVE TO RESCIND APPOINTMENT – J. HART**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Jennifer Hart, previously approved at the 4/22/24 meeting.

**224-501 - ACCEPTANCE OF RESIGNATION – D. NUSSBAUM**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Debra Nussbaum, Principal of ECC, effective June 30, 2024.

**224-502 - APPOINTMENT OF HIRE – R. HERBERT**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Rachel Herbert, as Pre-K teacher, MA, Step 1, \$67,010, in accordance with current WPEA contract. Effective September 1, 2024.

**224-503 - APPOINTMENT OF HIRE – PT CUSTODIAN – C. AGNOLI**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Christopher Agnoli, as a part time custodian, at a rate of \$28.99/hr., not to exceed 27.5 hrs. per week, no benefits. Effective July 1, 2024, pending receipt of proper paperwork.

**224-504 - APPOINTMENT OF HIRE - SUMMER CUSTODIAL HELP 2024**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jayden O'Connor for 2024 summer custodial help, 5 hours per day @ \$16.00/hr., effective June 24, 2024-August 31, 2024.

**224-505 - APPOINTMENT OF HIRE – PER DIEM SUBSTITUTE NURSE**

BE IT RESOLVED by the Woodland Park Board of Education, under the recommendation of the Superintendent, to approve the appointment of Linda Saundry, as a substitute nurse, for the 2024-2025 at a rate of \$350 per diem, as needed.

Roll Call:

**224-506 - APPROVAL OF STAFF STIPENDS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2024-2025 school year in accordance with current WPEA contract, as listed:

Title	School	Name	Amount
Animal Club	Memorial	Stacy Perorino	\$620
Asst. Play Director	Memorial	Brittney Dorney	\$1,125
Musical Play Director	Memorial	Eric Schaefer	\$1,125
Art Show	Memorial	Donna Farrell	\$500
Art Show	BG	Donna Farrell	\$166.67(partial)
BG Influencer	BG	Veronica Seavy	\$340
BG Influencer	BG	Michele Herrmann	\$340
BG Influencer	BG	Elizabeth Reisman	\$340
Breakfast Duty	CO	Jasmine Antunez	\$1,000
Breakfast Duty	Memorial	Dounia Omran	\$1,000
Bus Duty	BG	Gaetano Pomante	\$1,750
Bus Duty	Memorial	Christina McGarrity	\$1,750
Bus Duty	CO	Hanna Arp	\$1,750
Health Club	Memorial	Terri Carbonelli	\$620
House Leader	Memorial	Christina McGarrity	\$47/hr.
House Leader	Memorial	Joanne Kelly	\$47/hr.
House Leader	Memorial	Elizabeth Tolley	\$47/hr.
House Leader	Memorial	William Krakower	\$47/hr.
Morning Duty	CO	Anay Castro	\$1,750

Morning Duty	CO	Mariola Lopata	\$1,750
Morning Duty	School 1	Kim Leary	\$1,750
Morning Duty Sub		Amanda Samra	\$20 per half hour

#### **224-54A – ACCEPTANCE OF RESIGNATION – A. COLUCCI**

Motion by RODRIGUEZ Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Alison Colucci, teacher at Memorial, effective June 30, 2024.

Roll Call: 8 YES

#### **224-55A – ACCEPTANCE OF RESIGNATION – J. CARON**

Motion by MARREN Seconded by AMANULLAH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Jessica Caron, pt aide, effective June 30, 2024.

Roll Call: 8 YES

#### **224-56A-APPOINTMENT OF HIRE – INTERIM BUSINESS ADMINISTRATOR – V. OCCHINO**

Motion by GALBRAITH Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Vincent Occhino, as Interim Business Administrator, up to 2 days per week, 8 hours per day, at a rate of \$700 per diem. Effective July 1, 2024-August 16, 2024.

Roll Call: 8 YES

#### **224-57A-APPROVAL OF STAFF STIPENDS**

Motion by MARREN Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2024-2025 school year in accordance with current WPEA contract, as listed:

Title	School	Name	Amount
Morning Duty	Memorial	Chris Melton	\$1,750
Nat'l Jr. Honor Society	Memorial	Giuseppe Pollicino	\$900
Play Director	Memorial	Pam Yesenosky	\$3,375
Science Fair	Memorial	William Krakower	\$310
Science Fair	Memorial	Mina Chang	\$310
Yearbook Advisor	Memorial	William Krakower	\$500
Youth Month	Memorial	Joann Kelly	\$170
Youth Month	Memorial	Meghan Glenn	\$170

Roll Call: 8 YES

#### **224-58A- APPOINTMENT OF HIRE - SUMMER CUSTODIAL HELP 2024**

Motion by RODRIGUEZ Seconded by GALBRAITH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Justin Paguirigan for 2024 summer custodial help, 5 hours per day @ \$16.00/hr., effective June 24, 2024-August 31, 2024.

Roll Call: 8 YES

#### **224-60A-APPOINTMENT OF HIRE – T. RIDGWAY**

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Titus Ridgway, as a district social worker, MA, Step 1, \$67,010, in accordance with current WPEA contract. Effective September 1, 2024.

Roll Call: 8 YES

**EDUCATION:**

**224-507 - APPROVAL OF DISTRICT ANNUAL EVALUATION RUBRICS – 2024-2025**

Motion by MARREN Seconded by RODRIGUEZ

BE IT RESOLVED by the Woodland Park Board of Education, upon the recommendation of the Superintendent, to approve the annual Danielson evaluation rubrics for all teaching staff members and Marshall evaluation rubrics for all administration for the 2024-2025 school year.

Roll Call: 8 YES

**224-508 -APPROVAL OF UPDATED AMERICAN RESCUE PLAN - SAFE RETURN PLANS-2024**

Motion by GRIMES Seconded by PERRO

BE IT RESOLVED by the Woodland Park Board of Education, upon the recommendation of the Superintendent, to approve updated American Rescue Plan-Safe Return Plans for 2024, as attached.

Roll Call: 8 YES

**FINANCE:**

**224-509- 2024-2025 TRANSPORTATION CONTRACT RENEWAL-SCHOLASTIC BUS SERVICES**

Motion by MARREN Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve renewal of transportation contract with Scholastic Bus Services, for four bus routes, for the 2024-2025 school year, at a rate of \$306.04 per diem, per route, total cost, \$220,349.

Roll Call: 8 YES

**224-510- APPROVAL LONG RANGE FACILITIES PLAN AMENDMENT**

Motion by GRIMES Seconded by MARREN

BE IT RESOLVED, to authorize Coppa Montalbano Architects to prepare and submit amended Long Range Facilities Plan and application documents to the NJ Department of Education, Office of Facilities, for required approval of the following as an Other Capital Project:

Additional facility work needed at the Early Childhood Center.

Roll Call: 8 YES

**224-511-APPROVAL OF BUDGETED WITHDRAWAL FROM CAPITAL RESERVE - \$182,177.24**

Motion by RODRIGUEZ Seconded by GRIMES

BE IT RESOLVED, BY THE WOODLAND PARK BOARD OF EDUCATION, to include in the 2024-2025 School District Budget approval of budgeted withdrawal of \$182,177.24 from the districts Capital Reserve Fund for additional facility work needed at the Early Childhood Center.

Pending approval of the Long Range Facilities Amendment and confirmation from the NJDOE County Office.

Roll Call: 8 YES

**224-512-TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE ACCOUNT**

Motion by MARREN Seconded by SALEMI

WHEREAS, NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into a Capital Reserve Account at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Woodland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end, and

WHEREAS, the Woodland Park Board of Education has determined that up to \$300,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Woodland Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call: 8 YES

**224-513-APPROVAL OF CONTRACT – AMP FX**Motion by GIAMMARELLA Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Amp FX, to provide technical/staffing services to livestream Board of Education meetings, for the 2024-2025 school year, at a rate of \$130/hr., 2 hour minimum per event.

Roll Call: 8 YES

**224-514-APPROVAL OF SERVICE AGREEMENT – NJ PEDIATRIC NEUROSCIENCE INSTITUTE**Motion by MARREN Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve professional services agreement with New Jersey Pediatric Neuroscience Institute, to provide referred student evaluations at a rate of \$695 per student's Board of Education Evaluation.

Roll Call: 8 YES

**224-515-OUT OF DISTRICT PLACEMENTS 2024-2025 SCHOOL YEAR**Motion by GRIMES Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2024-2025 school year, excluding transportation:

ID#	SCHOOL	Dates	Cost	Aide	Related Services
34867	Shepard School	9/3/24-6/30/25	\$59,753.16	NA	NA

Roll Call: 8 YES

**224-516-APPROVAL OF CONTRACT - NRESC- CLINICAL FELLOW SUPERVISION**Motion by MARREN Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Northern Region Educational Services Commission, to provide Speech Clinical Fellow Supervision, at a rate of \$100/hr., for up to 40 hour for the 2024-2025 school year.

Roll Call: 8 YES

**224-517-APPROVAL OF CONTRACT – INNOVATIVE THERAPY GROUP – OT SERVICES-2024-2025**Motion by MARREN Seconded by AMANULLAH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Innovative Therapy Group, to provide occupational therapy services for the 2024-2025 school year, at a rate of \$78/hr., not to exceed \$12,000 per month.

Roll Call: 8 YES

**224-518-APPROVAL OF CONTRACT – PRNY, PC**Motion by: SALEMI Seconded by: MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with PRNY, PC, to provide physical therapy services for student ID#32615, at a rate of \$130/hr., 1 hour per week, for the 2024-2025 school year.

Roll Call: 8 YES

**224-519-APPROVAL OF CONTRACT – SCHOOL OFFICE SOLUTIONS, LLC**Motion by: MARREN Seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with School Office Solution, LLC, to provide the district with an Interim Business Administrator, from July 1, 2024-August 31, 2024, at a rate of \$150/hr.

Roll Call: 8 YES

**224-520-BEFORE/AFTERCARE AGREEMENT – NRESC –PRE-K**Motion by MARREN Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve agreement between the NRESC and the Borough of Woodland Park, to operate a before/aftercare program for the 2024-2025 school year for the Pre-K program. (See attached)

Roll Call: 8 YES

## **224-521-APPROVAL TO RENEW MEMBERSHIP – NJ SIG**

Motion by GRIMES, Seconded by MARREN.

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Woodland Park Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2024, and ending July 1, 2027 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG’s Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew

Roll Call: 8 YES

## **224-59A-OUT OF DISTRICT PLACEMENTS 2024-2025 SCHOOL YEAR**

Motion by RODRIGUEZ Seconded by GALBRAITH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2024-2025 school year, excluding transportation:

ID#	SCHOOL	Dates	Cost	Aide	Related Services
33514	CTC Academy	6/8/24-6/30/25	\$102,794.00	46,350.00	NA

Roll Call: 8 YES

## **COMMITTEE REPORTS**

Buildings & Grounds & Finance - Dr. Salemi reiterated what Mr. Murphy stated. He said they went through the list of projects that needed to be done and put them in order of importance. They discussed different ways as to paying for some of the projects.

## **NEW BUSINESS**

The Board congratulated Board Member Shannon Marren on becoming a Physician's Assistant and presented her with a gift.

Dr. Giammarella stated that the Board conducted their annual evaluation of Dr. Pillari.

## **PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Karen Criscione – WPEA

Mrs. Criscione wanted to know what the \$182,000 capital reserve withdrawal was being used for at ECC. She also wanted to know what that withdrawal will do to our efforts in buying the property. Mr. Weiss stated the lease was for 5 years with a fixed price for each year of the contract. He stated that there is an increase after year 2 but not much compared to market values. Mr. Murphy stated the \$182,000 withdrawal was to replace money in the general account used for unforeseen repairs that were needed at ECC; parking lot paving, removing trees, gutter replacement, remediating flood water and draining issues.

Shirley Babalonia – 118 Rose Pl.

Mrs. Bablonia wanted to inform the Board of a cyber-bullying incident involving her granddaughter. She reported the incident on 4/8/24 but the form was not completed until the beginning of June and that was after following up 4 times. It is her understanding that by law, once reported, the form has to be filled out within 10 days and a safe space needs to be provided. She stated that none of this was done and she wanted to make the Board aware as she planned on contacting the State Dept. of Education. She said she will forward all correspondence to the Board and hopes she will get a response.

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:50 p.m. by MARREN, seconded by RODRIGUEZ  
Voice Vote: 8 YES

Motion to return to Regular Session at 8:15 p.m. by MARREN, seconded by RODRIGUEZ  
Voice Vote: 8 YES

**224-61A - HIB DECISION**

Motion by RODRIGUEZ Seconded by GALBRAITH

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby reaffirms the Superintendent's decision in HIB Investigation # 2024-77, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 7 YES, 1 ABSTENTION-PERRO

**ADJOURNMENT**

Motion to adjourn at 8:16 p.m. by MARREN, Seconded by PERRO

Voice Vote: 8 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION MINUTES**

**ITEMS DISCUSSED:**

- Board discussed attorney/client privilege
- Board discussed HIB case # 2024-89 & 2024-90